

Kewaskum Public Library Board Minutes  
February 10, 2020

Meeting was called to order by Teresa Meltz at 1:30 p.m. Members present: Teresa Meltz, Dave Spenner, Juli Hesse, Jim Westphal, Andy Mayer and Sandi Radeztsky. Also present: Director Lori Kreis. Members excused: Connie Zemlicka.

Motion to approve the January 13, 2020 minutes by Dave Spenner. Teresa Meltz seconded. Voice vote, motion carried.

### **FINANCIAL**

Approval of bills – Andy Mayer motioned to approve the payment of bills. Teresa Meltz seconded. WT Cox is the new periodicals subscription vendor. Voice vote, motioned carried.

Budget review – December 2019 budget has been updated to reflect end-of-year/fourth quarter revenues and bills. \$147,260.15 is the new Westbury CD amount.

### **REPORTS**

#### **Circulation Report:**

- Circulation for print items is up. Internet usage is down.

#### **Monarch System Report:**

- There was no meeting in January. The next meeting is Thursday, February 13, 2020.

#### **Director's Report:**

- In programs, there were 22 in attendance for the author visit. 11 at the Interfaith Senior Fraud program. Will be starting gardening programs with UW Extension. 30+ people attended the Elephant and Piggie program.
- Our cost for James imaging (copier) were slightly lower this year.
- The magazine sale started January 30. So far we made about \$120.
- Wireless printing is now available.
- A new whiteboard was purchased and is being used for surveys.
- As reported from the Outreach service, they circulated about 64 items per month in 2019 at Kettle Moraine Gardens.
- An update from WPLC in regards to the ebook embargo from Macmillan publishers; the consortium will not purchase any new ebook titles from Macmillan.

#### **Washington County Library Services Board:**

- The meeting was January 17, 2020. Quarterly payments were approved.

#### **Village Board:**

- Sandi and Andy are up for reappointment this year.

#### **School District:**

- The Battle of the Books competition has begun.
- Andy will present the Library Plan to the school board for approval on February 10, 2020.

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- The Common School Fund distribution is \$32.52 per person and has increased.

**Chamber of Commerce:**

- Library will have a table at the 125<sup>th</sup> celebration.

**New Business:**

- Annual report for 2019 was completed with one correction to be made to rent paid to municipality. Dave Spenner motioned to approve the Annual report with the one correction. Andy Mayer seconded. Voice vote, motion carried.
- The library will host a fundraising brat fry at Piggly Wiggly this year.

**Old Business:**

- Shared facilities fees – Still working in it. Lori should be receiving a report the third week of every month to reconcile funds.
- Shared facilities analysis/ Zimmerman Report – Lori distributed the executive summary from Zimmerman. Teresa stated that on the Library Board's next month's agenda, there will be a discussion and possible action regarding the Library Board's official statement on the recommendations from Zimmerman which will be presented to the Village Board.
- Joint Libraries/Act 420 – The Washington County directors met with Bridges System Administrator and it was determined Bridges would not negotiate to less than 70% of reimbursement. The Washington County directors are meeting with the county clerk on February 12, 2020 to understand how the county determines our funding.
- The library is surveying people in regards to hours.

The next Library Board meeting will be Monday, March 9, 2020 at 1:30 p.m.

The meeting was adjourned at 2:53 p.m.