

The Library Board of Kewaskum, Washington County, Wisconsin, met at the Kewaskum Annex Building, 1308 Fond du Lac Avenue, Kewaskum.

Committee members present at the meeting: Teresa Meltz, Connie Zemlicka, Juli Hesse, Sandi Radeztsky, Jim Westphal and Dave Spenner. Andy Mayer was excused absent. Others in attendance: Lori Kreis. Meeting was called to order by Teresa Meltz at 1:30 p.m.

Motion by Jim Westphal to approve the meeting minutes from June 8, 2020, seconded by Sandi Radeztsky, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills - Connie Zemlicka motioned to approve payment of bills, seconded by Jim Westphal, voice vote, motion carried.

Budget Review – The current budget was reviewed. Miscellaneous Revenue is down due to COVID19 with less copies and fines. The Capital Outlay includes money received from the county.

REPORTS

LIBRARY

Circulation – Lori Kreis reported that after one month of being open:

- Print circulation is down
- In-library computer use is down
- Overdrive, rbDigital, A to Z usages are up
- Programming numbers based on kits and story time.

Monarch System – Lori Kreis provided an update for Monarch Systems:

- The new System Director is Kimberly Joy Young
- Eleven (11) libraries fine-free
- Three (3) libraries juvenile fine-free (none in Washington County)
- Five (5)-day interlibrary loan to restart after Labor Day
- Get your Library Card Billboard Promotion in September

Director's Report – Lori Kreis provided her report:

- Donation of 5 boxes of discarded items to Dodge County Correctional
- Network finished on July 8, 2020
- Annual reviews have started
- Jean Wittchow resigned effective July 31, 2020
- The Summer Reading Program is at 40,000 minutes read of 125,000
- Other system libraries will not be doing fall programming; in Washington County will start in September; in Kewaskum we will do social distancing, sign-ups and continue story times but in person
- A small leak has been identified, it's not in the ceiling; DPW is researching

Washington County Library Services Board – Next meeting is August 20, 2020.

VILLAGE BOARD – Dave Spenner reported that the Shared Facilities Committee is reconvening. Additionally, Dave Spenner will confirm the land transfer is completed.

SCHOOL DISTRICT – no report

CHAMBER OF COMMERCE – no report

NEW BUSINESS

Library Board Bylaws – Discussion on creating Library Board Bylaws resulting with language and grammar revisions.

2021 Budget Discussion – Discussion was had on the 2021 Budget

OLD BUSINESS

Shared Facilities Agreement – Draft updates are being reviewed by the Village Board

Shared Facilities Analysis/Zimmerman Report – Zimmerman report new meeting date to be arranged for Ad Hoc Committee.

Act 420 – Washington County directors are meeting again and working on changing the county contract.

Next meeting is August 10, 2020 at 1:30.

Motion by Connie Zemlicka to adjourn meeting at 2:51 p.m.

Tammy Butz
Village Clerk