

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Annex Building, 1308 Fond du Lac Avenue.

Committee Members Present: Meltz, Zemlicka, Westphal, Hesse, Radeztsky, Mayer and Spenner.

Staff Members Present: Kreis, Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m.

Motion by Dave Spenner, seconded by Jim Westphal to approve the meeting minutes from August 10, 2020, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Andy Mayer, seconded by Sandi Radeztsky to approve payment of bills, voice vote, motion carried.

Budget Review – no review

REPORTS

LIBRARY

Circulation – Lori Kreis reported that Overdrive and RBdigital is up, every other circulation category is lower after the first full month of regular hours.

Monarch System – Lori Kreis provided meeting highlights:

- Deliveries are back to 5 days/week
- Billboards will go up in September for the Get Your Library Card Campaign
- Monarch will be providing Google Ads
- Discussion with slowness with Polaris
- Server upgrade in Q1 2021
- Overdrive bought RBdigital

Director's Report – Lori Kreis provided her report:

- Trustee Training Recap
- Kaitlin resigned effective 9/11; interviews are scheduled for her replacement
- Update on the Library card promotions
- Update on programs; including Storytime, Story Walk, Book Club and Writer's Guild
- West Bend Outreach Librarian is supporting Kettle Moraine Gardens with one stop per month

Washington County Library Services Board – Met on August 20, 2020 on disbursement of circulation funds and discussed the library study. Next meeting is October 18, 2020.

VILLAGE BOARD – Dave Spenner provided an update on the Village Board and on budget season

SCHOOL DISTRICT – Andy Mayer reported on school activities

CHAMBER OF COMMERCE – Connie Zemlicka reported that the Chamber will be meeting on September 15, 2020

NEW BUSINESS - none

OLD BUSINESS

Collection Development Policy – Lori Kreis reported that she updated the Juvenile Application Form. Motion by Dave Spenner, seconded by Connie Zemlicka to approve the Collection Development Policy, voice vote, motion carried.

Gift and Donation Policy – Motion by Connie Zemlicka, seconded by Andy Mayer, voice vote, motion carried.

2021 Budget – Motion by Connie Zemlicka, seconded by Sandi Radeztsky to recommend the approval of the 2021 Library Budget, voice vote, motion carried.

Shared Facilities Fees/Draft Agreement – Pending

Shared Facilities Analysis/Zimmerman Report – Dave Spenner has requested that the Zimmerman Report to be reviewed at a Shared Facilities meeting, to be scheduled.

COVID-19 – Lori Kreis provided an update on the impact of COVID-19 on Library operations.

Act 420 – County Library directors met earlier today and will meet again this afternoon. Lori reviewed the 10 Facts about Library Service in Washington County and their recommendation.

Next meeting is October 12, 2020 at 1:30.

Motion by Connie Zemlicka to adjourn meeting at 2:26 p.m.

Tammy Butz
Village Clerk