

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street

Committee Members Present: Meltz, Zemlicka, Westphal, Hesse, Mayer and Spenner.

Committee Members Absent: Radeztsky

Staff Members Present: Kreis

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Andy Mayer, seconded by Jim Westphal to approve the meeting minutes from October 12, 2020, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Connie Zemlicka, seconded by Andy Mayer to approve payment of bills, voice vote, motion carried.

Budget Review – Lori Kreis advised that she will be overbudget in Library Supplies due to COVID-19 expenses that are reimbursed under the CARES Act.

REPORTS

LIBRARY

Circulation – Monarch System circulation is down 32% YTD; our circulation is down 35% YTD. Ancestry usage is up significantly.

Monarch System – next meeting is November 12, 2020

Director's Report – Lori Kreis provided her report:

- Virtual programs through the end of 2020. In-person Storytime possible in January with modification.
- Storywalk was successful, filming will be used for Library Legislative Day in February
- Christmas parade plans solidified
- Library Directors' retreat will be held in December virtually

Washington County Library Services Board – met on October 15th to authorize payments, next meeting is in January

VILLAGE BOARD – Dave Spenner provided an update on the Village Board and advised that the revised Library Shared Facilities Agreement was approved.

SCHOOL DISTRICT – Andy Mayer reported on school activities, including Battle of the Books and reducing the quarantine time to 24 hours for materials.

CHAMBER OF COMMERCE – Connie Zemlicka reported that the Chamber will be hosting the Craft & Vendor Fair and provided an update on the Christmas parade.

NEW BUSINESS

Washington County Homebound Delivery Policy – Lori Kreis reached out to the Outreach Librarian to provide homebound delivery and provided an update on this service including availability, promotion and how to assist with delivery. No action taken.

Village of Kewaskum
Library Board
Meeting Minutes
November 9, 2020, 1:30 P.M.

2021 Library Hours – Motion by Teresa Meltz, seconded by Connie Zemlicka to adopt new hours starting January 4, 2021, voice vote, motion carried.

OLD BUSINESS

Shared Facilities Fees/Draft Agreement – no update

Shared Facilities Analysis/Zimmerman Report – The Shared Facilities Committee will be meeting on November 10, 2020.

COVID-19 – Lori Kreis informed of municipalities nearby operation policies and her additional statistics monitoring.

Next meeting is December 14, 2020 at 1:30 in the Community Room.

Motion by Andy Mayer to adjourn meeting at 2:28 p.m.

Tammy Butz
Village Clerk