

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Zemlicka, Mayer, Hesse, Radeztsky and Spenner

Committee Members Excused Absent: Westphal

Staff Members Present: Kreis, Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Dave Spenner, seconded by Connie Zemlicka to approve the meeting minutes from December 14, 2020, voice vote, motion carried.

**PUBLIC INPUT** – none

#### **FINANCIAL**

**Approval of Bills** – Motion by Connie Zemlicka, seconded by Andy Mayer to approve payment of bills, voice vote, motion carried.

**Budget Review** – Lori Kreis reviewed the 2020 Budget Summary.

#### **REPORTS**

##### **LIBRARY**

**Circulation** – Circulation is down 4.96% in December. Overall, the same trend continues.

**Monarch System** – Lori Kreis reported that the next meeting is January 14, 2021. A Governance Committee meeting about strategic planning will be held February 9, 2021

**Director's Report** – Lori Kreis provided her report:

- New hours are in effect with no issues
- Computers are not properly shutting down
- Programs being offered are Grab & Go and Storytime
- Kaitlin Benzing has been hired as a Library Circulation Assistant, with a start date of January 18<sup>th</sup>
- Staff raises of 2% were given, Kim was moved to Grade 6, Range 4
- Volunteer is back to assist with cleaning

**Washington County Library Services Board** – next meeting is January 21, 2021

**VILLAGE BOARD** – Dave Spenner provided an update on the Village Board and advised that only the incumbents are running for re-election in April.

**SCHOOL DISTRICT** – Andy Mayer reported on the school district library and noted that they have an opening for a paraprofessional.

**CHAMBER OF COMMERCE** – Connie Zemlicka reported on Chamber of Commerce activities.

#### **NEW BUSINESS**

Motion by Teresa Meltz, seconded by Sandi Radeztsky to adjourn to Closed Session pursuant to WI Statute §19.85(1)(c) to discuss the Director's performance evaluation, carried by roll call vote: Hesse – aye, Radeztsky – aye, Mayer – aye, Zemlicka – aye, Meltz – aye and Spenner – aye (6-0).

**Village of Kewaskum**  
**Library Board**  
**Meeting Minutes**  
January 11, 2021, 1:30 P.M.

Motion by Andy Mayer, seconded by Sandi Radeztsky to return to Open Session pursuant to WI Statute §19.85(2), carried by roll call vote: Hesse – aye, Radeztsky – aye, Mayer – aye, Zemlicka – aye, Meltz – aye and Spenner – aye (6-0).

Discussion on the Director’s performance evaluation was tabled until next meeting.

**OLD BUSINESS**

***Shared Facilities Fees/Agreement with Village*** – Discussion was tabled, pending corrected document.

***Shared Facilities Analysis/Zimmerman Report*** – Next meeting is January 12, 2021.

***COVID-19*** – Lori Kreis reported on funds reimbursed through the CARES Act.

Next meeting is February 8, 2021 at 1:30 in the Community Room.

Motion by Connie Zemlicka to adjourn meeting at 2:46 p.m.

Tammy Butz  
Village Clerk