

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Zemlicka, Westphal, Hesse and Spenner

Committee Members Excused Absent: Mayer and Radeztsky

Staff Members Present: Kreis, Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Connie Zemlicka, seconded by Jim Westphal to approve the meeting minutes from January 11, 2021, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Connie Zemlicka, seconded by Dave Spenner to approve payment of bills, voice vote, motion carried.

Budget Review – Lori Kreis reviewed the budget summary for 2020 and January 2021.

REPORTS

LIBRARY

Circulation – Circulation in January is down 21%; overall Monarch is down 24%. Ancestry searches continues to be high.

Monarch System – Lori Kreis reported on a meeting that was held on January 14, 2021.

- Mead Library in Sheboygan is heat treating materials and offered this service for other libraries.
- Overdrive e-magazines will cost \$49.95/year in comparison to \$471 for RBdigital.
- Delivery truck has been repaired
- Update on new app, should have bar code
- Next meeting is February 11, 2021

Director's Report – Lori Kreis provided her report:

- New hours are working out good; computers are shutting down correctly
- Reference transactions will be tracked on a quarterly basis
- Programs: Cozy Winter Read, Valentine's themed kits, Blind Date with a Books and Storytime in April will include one family in-person
- Hoopla to be rolled out today to the public
- Joined the Village's Amazon account
- Staff meeting scheduled for February 13, 2021
- Young Adult Non-Fiction section has been weeded out and moved across from the Teen section
- Some of the Summer Storytime may be outdoors
- Attended 6 workshops at last month's conference. Currently have 74/100 Continuing Education credits

Washington County Library Services Board – met on January 21, 2021 and discussed disbursement of funds; next meeting is April 15, 2021

VILLAGE BOARD – Dave Spenner noted that Jim Westphal is up for reappointment in 2021.

SCHOOL DISTRICT – no report

CHAMBER OF COMMERCE – Connie Zemlicka reported on Chamber of Commerce activities.

NEW BUSINESS

No action taken on the Westbury CD automatic renewal, will review in December 2021.

Motion by Connie Zemlicka, seconded by Jim Westphal to accept the 2020 Annual Report, with added comment, voice vote, motion carried.

Motion by Teresa Meltz, seconded by Julie Hesse to approve closed dates as provided, voice vote, motion carried.

OLD BUSINESS

Shared Facilities Fees/Agreement with Village – Discussion was tabled to March meeting.

Shared Facilities Analysis/Zimmerman Report – Shared Facilities Committee met on January 12, 2021.

COVID-19 – Lori Kreis reported that the computer time limit is 2 hours; cleaning as usual.

Next meeting is March 8, 2021 at 1:30 in the Community Room.

Motion by Teresa Meltz to adjourn meeting at 2:23 p.m.

Tammy Butz
Village Clerk