

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Zemlicka, Radeztsky, Mayer, Westphal, and Spenner

Committee Members Excused Absent: Hesse

Staff Members Present: Kreis, Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Sandra Radeztsky, seconded by Andy Mayer to approve the meeting minutes from March 8, 2021, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Connie Zemlicka, seconded by Dave Spenner to approve payment of bills, voice vote, motion carried.

Budget Review – Lori Kreis reviewed the budget summary for March 2021.

REPORTS

LIBRARY

Circulation – Circulation in March is down 7%. Usage of internet wireless, e-books and Ancestry.com continue to increase. A total of 28 patrons have used Hoopla, year-to-date cost is \$101.14

Monarch System – Lori Kreis reported on meetings held March 11, 2021 and April 8, 2021.

- Kimberly Young resigned; search in progress for new director
- Stimulus package may include grants for libraries
- Reciprocal borrowing for Milwaukee cardholders; they are exempt from paying for interlibrary loans
- New app will go live on May 3rd.
- Looking for alternatives to website host due to recent outage
- Menu of Services provided by Monarch was reviewed

Director's Report – Lori Kreis provided her report:

- WLA Literacy Awards met, with additional books assigned; meeting monthly on 4th Wednesday
- Governance Committee meets 1st Tuesday of the month
- Strategic plan and list of services have been presented to libraries
- Staff meeting scheduled for May 8th.
- Working on new logo for the library
- Review of upcoming programs

Washington County Library Services Board next meeting is April 15, 2021

VILLAGE BOARD – Dave Spenner reported that the trustees have been re-elected and that Trustee Severance has resigned.

SCHOOL DISTRICT – Andy Mayer reported on School District Activities, including an update on quarantining guidelines.

CHAMBER OF COMMERCE – Connie Zemlicka reported on Chamber of Commerce activities, including Party on the Pavement.

NEW BUSINESS

Motion by Dave Spenner, seconded by Teresa Meltz to approve the Circulation Policy, voice vote, motion carried.

OLD BUSINESS

Motion by Teresa Meltz, seconded by James Westphal and carried by roll call vote, to convene into Closed Session pursuant to WI Statute 19.85(1)(c) to discuss the Library Director’s performance evaluation, Westphal – aye, Radeztsky – aye, Mayer – aye, Zemlicka – aye, Meltz – aye, Spenner – aye (6-0)

Motion by Teresa Meltz, seconded by Sandra Radeztsky to re-convene into Open Session pursuant to WI Statute 19.85(2), voice vote, motion carried.

Motion by Connie Zemlicka, seconded by Andy Mayer to increase Lori Kreis’ wages to the top of Range 5, Grade 9, voice vote, motion carried.

Shared Facilities Analysis/Zimmerman Report – Shared Facilities Committee will meet on April 13, 2021

COVID-19 – Lori Kreis reported that the re-opening guidelines have been updated to reflect that masks are recommended for patrons/required for staff and occupancy is at 50% or 14 patrons. Lori Kreis requested that the library broadband be considered for funds allocation under the American Rescue Plan Act.

Next meeting is May 10, 2021 at 1:30 in the Community Room.

Motion by Connie Zemlicka, seconded by Sandra Radeztsky to adjourn meeting at 3:20 p.m.

Tammy Butz
Village Clerk