

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Zemlicka, Hesse, Westphal and Radeztsky

Committee Members Excused Absent: Mayer and Spenner

Staff Members Present: Kreis, Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Jim Westphal, seconded by Connie Zemlicka to approve the meeting minutes from May 10, 2021, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Connie Zemlicka, seconded by Sandi Radeztsky to approve payment of bills, voice vote, motion carried.

Budget Review – Lori Kreis reviewed the budget summary for May 2021.

REPORTS

LIBRARY

Circulation – Circulation in May continued to rise over last year. A total of 43 new library cards were issued.

Monarch System – Lori Kreis reported on the May 13, 2021 and June 10, 2021 meetings:

- Directors prefer the buying pool option for e-magazines through Overdrive
- Going back to pre-COVID verbiage in the catalog
- Resource workgroup looking to market Gale courses and Transparent Languages and add another database, Creative Bug
- Address updates through the National Change of Address Database to be completed by October 2021
- Monarch-to-go app charges for 2022 had errors, item tabled until next meeting
- Overdrive purchased Canopy; a video database
- No meeting in July, budget numbers will be sent

Director's Report – Lori Kreis provided her report:

- Summer Learning Program has 133 registrants and 20,000 minutes read
- Zoo Party program had 76 attendees, the next program is the Stuffed Animal Adoption
- Storytime was held outside with 31 attendees
- A Library Page Intern, Joanna, from Dept. of Workforce Development, is starting on June 15, 2021
- Hoopla usage is slowing; has 51 unique users
- Reference week the 3rd week of May, had 102 questions
- County Contract to be discussed at meeting on Thursday
- Plans for the Washington County Fair in progress to promote the library

Washington County Library Services Board next meeting is August 19, 2021

VILLAGE BOARD – no report

SCHOOL DISTRICT – no report

CHAMBER OF COMMERCE – Connie Zemlicka reported on Chamber of Commerce activities

NEW BUSINESS

2022 Budget – Pursuing changing the Youth Services position from 29 hours/week to 40 hours/week. More detail to be provided at next meeting.

Library Page Job Description – Motion by Teresa Meltz, seconded by Jim Westphal to approve the Library Page job description, voice vote, motion carried.

Youth Services Librarian/Assistant Director Job Description – Discussion tabled pending decision to change position to full time.

Library Director Job Description – Board members will review and discuss at next month’s meeting.

OLD BUSINESS

Shared Facilities Analysis/Zimmerman Report – Contract for additional analysis is pending review of utilities under Railroad Street.

Next meeting is July 12, 2021 at 1:30 p.m.

Motion by Sandi Radeztsky to adjourn meeting at 2:34 p.m.

Tammy Butz
Village Clerk