

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Zemlicka, Hesse, Westphal, Mayer, Radetzky and Spenner
Staff Members Present: Kreis

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Dave Spenner, seconded by Sandi Radeztsky to approve the June 14, 2021 meeting minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Connie Zemlicka, seconded by Andy Mayer to approve payment of bills, voice vote, motion carried.

Budget Review – Lori Kreis reviewed the budget summary through June 2021.

REPORTS

LIBRARY

Circulation – In June, Overdrive use was up. Program attendance is driving an increase in circulation

Monarch System – No meeting; director interviews conducted

Director's Report – Lori Kreis provided her report:

- 364 people contacted at Party on the Pavement
- Summer reading is on track
- Summer wrap-up party scheduled
- 9/11 Commemoration collaboration
- Reviewed staffing hours
- Cost of hotspots had decreased; new contract pending
- Trustee training the week of August 23, 2021
- Library Brat Sale on August 21, 2021
- Invitation to join the Kiwanis

Washington County Library Services Board next meeting is August 19, 2021

VILLAGE BOARD – Dave Spenner reported that the new administrator, Adam Gitter, is starting next week

SCHOOL DISTRICT – Andy Mayer reported that the high school library renovation is near completion

CHAMBER OF COMMERCE – Connie Zemlicka reported on Chamber of Commerce activities

OLD BUSINESS

Shared Facilities Analysis/Zimmerman Report – Discussion the upcoming meeting for Shared Facilities; meeting to be postponed.

2022 Budget - Lori Kreis reported on the 2022 Budget; the Cross-County amount is exact, added a separate donations line and updated benefit numbers are not available.

Youth Services Librarian/Assistant Director Job Description – Discussion ensued on the job descriptions. Youth Services job description to be discussed at the next meeting in closed session. An updated Library Director job description, based on board suggestions, to be presented at the next meeting.

Village of Kewaskum
Library Board
Meeting Minutes
July 12, 2021, 1:30 P.M.

Next meeting is August 9, 2021 at 1:30 p.m.

Motion by Sandi Radeztsky to adjourn meeting at 2:36 p.m.

Tammy Butz
Village Clerk