

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Spenner, Zemlicka, Hesse, Westphal, Mayer, and Radetzky

Staff Members Present: Kreis, Gitter and Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Radetzky, seconded by Westphal to approve the September 13, 2021 meeting minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Zemlicka, seconded by Mayer to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through September 2021.

REPORTS

LIBRARY

Circulation – In August, circulation is increasing. Internet usage continues to decrease, while wireless usage increases. Ancestry usage increased.

Monarch System – Next meeting is October 14th. The new director, Riti Grover started October 4, 2021

Director's Report – Lori Kreis provided her report:

- Program updates: Recipe Club starts October 19th; Jessica Michna/Women of Dickens on November 9th
- Elaine Galvin started on October 4, 2021
- Performance evaluations to be completed by Mid - November
- Unable to find comparable shelving for DVD's
- Office 2019 ordered for the public computers

Washington County Library Services Board – Next meeting on September 16, 2021 to discuss changes to the county agreement.

VILLAGE BOARD – Spenner reported that a logo policy will be established for the Village.

SCHOOL DISTRICT – Andy Mayer reported activities with the school library.

CHAMBER OF COMMERCE – Connie Zemlicka reported on upcoming Chamber of Commerce activities.

NEW BUSINESS

Motion by Meltz, seconded by Radetzky to approve the County-wide Library Service Agreement, voice vote, motion carried. Agreement will go before Village Board on October 18, 2021 for final approval.

Consensus of board to complete the Trustee Training as an agenda item.

OLD BUSINESS

Motion by Meltz, seconded by Westphal to not establish a separate Capital Offset Fund, voice vote, motion carried.

Gitter provided an update on the logo policy, no action taken.

Village of Kewaskum
Library Board
Meeting Minutes
October 11, 2021, 1:30 P.M.

Spenner provided an update on the September 21, 2021 Shared Facilities meeting.

Motion by Spenner to adjourn at 2:14 p.m.

Tammy Butz
Village Clerk