

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Community Room, 204 First Street.

Committee Members Present: Meltz, Spenner, Zemlicka, Hesse, Westphal, Mayer, and Radetzky

Staff Members Present: Kreis

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Radetzky, seconded by Mayer to approve the October 11, 2021 meeting minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Zemlicka, seconded by Westphal to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through October 2021.

REPORTS

LIBRARY

Circulation – Print circulation is leveling off. Ancestry.com usage remains high.

Monarch System – Riti Grover, Director, attended the last meeting. Overdrive use will end in 2022.

Online resources were discussed, including dropping Gale. RFID Tagging was also discussed, the small libraries declined.

Director's Report – Lori Kreis provided her report:

- Program updates: Recipe Club is active, Traveling History started and scheduled Mrs. Dickens.
- Reviews completed for Joan and Kim
- Library of Things in beginning stages
- Personnel Management course ongoing
- Received grant to purchase East Asia Materials before May 31, 2022

Washington County Library Services Board – Kreis reported on the October 21, 2021 meeting. The next meeting is January 20, 2022

VILLAGE BOARD – Spenner reported on Kevin Scheunemann, Village President resignation and a new village e-mail address suffix is upcoming

SCHOOL DISTRICT – Andy Mayer reported on Beanstack going live for the School District and that Battle of Books begins Tuesday, November 9, 2021

CHAMBER OF COMMERCE – Connie Zemlicka reported on upcoming Christmas parade and discussion on Shared Facilities had with Spenner and Gitter

NEW BUSINESS

Motion by Spenner, seconded by Zemlicka to approve the 2022 Closed Dates, voice vote, motion carried.

Motion by Meltz, seconded by Westphal to adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(c) to discuss the Library Director's performance evaluation, carried by roll call vote: Meltz – aye, Radetzky – aye, Spenner – aye, Zemlicka – aye, Westphal – aye, Hesse – aye, Mayer – aye (7-0).

Motion by Meltz, seconded by Zemlicka to reconvene in Open Session pursuant to Wis. Stats. §19.85(2), carried by roll call vote: Meltz – aye, Radeztsky – aye, Spenner – aye, Zemlicka – aye, Westphal – aye, Hesse – aye, Mayer – aye (7-0).

Motion by Mayer, seconded by Zemlicka to set the 2022 Library Director salary at \$60,500, voice vote, motion carried.

OLD BUSINESS

A patron, professional graphic designer, will create a logo for the library, no action taken.

Spenner and Gitter provided update regarding the Shared Facilities discussion at the last Chamber of Commerce meeting. Zimmerman has been contacted about a two-story option.

Trustee Training not held, will double-up in December.

Next meeting date is December 13, 2021 at 1:30 p.m.

Motion by Radeztsky to adjourn at 3:25 p.m.

Tammy Butz
Village Clerk