

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Council Room, 204 First Street.

Committee Members Present: Meltz, Martin, Hesse, Mayer, and Zemlicka

Excused Absent: Westphal and Radeztsky

Staff Members Present: Kreis and Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Trustee introductions made, no action taken.

Motion by Meltz, seconded by Martin to suspend rules and hear the Ehlers Investment Presentation, voice vote, motion carried.

Tami Olszewski/Ehlers Public Finance Advisor presented proposals for investing Library funds. No action taken.

Motion by Martin, seconded by Mayer to approve the April 11, 2022 minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Zemlicka, seconded by Hesse to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through April 2022.

REPORTS

LIBRARY

Circulation – National Library Week contest helped to increase circulation, internet usage continues to decrease

Monarch System – Last met on April 14, 2022; marketing calendar is out and RFID tags available

Director's Report – Kreis provided her report:

- Kite program was successful with 28 attendees
- East Asian program completed; 5 attendees at the Calligraphy program
- Kim Kluge has returned to regular hours but restricted
- Hours will be adjusted with the June schedule
- Workforce Development may provide an intern; interview scheduled
- Summer programming brochure available
- Volunteer policy is being worked on
- Met with Ingram Books; may switch to them from Baker Talyer
- Working with Kettle Moraine Gardens for additional outreach services
- Partnering with Coffee Corner for a Library summer drink with a percentage of sales being given back to the Library

**Village of Kewaskum
Library Board
Meeting Minutes
May 9, 2022, 1:30 P.M.**

Washington County Library Services Board – Last met on April 21, 2022; a new board member was present, distribution of funds completed and meeting with Josh Schoeman on future meeting format

VILLAGE BOARD – Martin provided an update on Village Board activities

SCHOOL DISTRICT – Mayer reported on meeting with 2nd-6th graders to setup tandem Beanstack accounts

CHAMBER OF COMMERCE – Updates provided on Chamber activities

SHARED FACILITIES – Request for Proposals were reviewed with four proposals recommended for Village Board review

NEW BUSINESS

Motion by Zemlicka, seconded by Mayer to invest \$1 million with Ehlers, the excess amount to be kept in money market and be the capital outlay funds, voice vote, motion carried.

OLD BUSINESS

Trustee Training video, Evaluating the Library Director, was watched and discussed.

Next meeting date June 13, 2022 at 1:30 p.m.

Motion by Martin to adjourn at 2:48 p.m.

Tammy Butz
Village Clerk