

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Council Room, 204 First Street.

Committee Members Present: Meltz, Martin, Radeztsky, Westphal, Hesse, and Zemlicka

Excused Absent: Mayer

Staff Members Present: Kreis, Gitter and Butz

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Martin, seconded by Zemlicka to approve the May 9, 2022 minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Zemlicka, seconded by Westphal to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through May 2022.

REPORTS

LIBRARY

Circulation – Circulation is up 3.5% overall, with no promotions in May; internet usage down, overdrive usage is up 11%. Hoopla continues to have strong usage.

Monarch System – Met on May 19, 2022 and June 9, 2022; Vega demonstration, staffing changes and two-step authentication requirement were discussed.

Director's Report – Kreis provided her report:

- Interacted with 113 people at the 125th Anniversary; promoted library programs and received a \$20 donation
- Presence at the Washington County Fair planned for July 30, 2022
- Staffing intern, Amelia Stern, started; working 9 hours/week and will be funded through Workforce Development
- Summer program, Oceans of Possibilities, sign-up begins today
- Staff meeting held on May 14, 2022
- Donations: Women's Club - \$400 received; Coffee Corner has the Oceans of Possibilities drink and Kohn's Fueling Forward, with proceeds benefitting the Library.

Washington County Library Services Board – Board was dissolved by the Washington County Executive; will be taken over by the Executive Committee.

VILLAGE BOARD – Martin provided an update on Village Board activities

SCHOOL DISTRICT – no report

CHAMBER OF COMMERCE – Updates provided on Chamber activities

COMMUNITY INVESTMENT COMMITTEE – Martin provided update on the June 2, 2022 meeting.

NEW BUSINESS

Motion by Martin, seconded by Radeztsky to approve Volunteer Policy with noted revisions, voice vote, motion carried.

Village of Kewaskum
Library Board
Meeting Minutes
June 13, 2022, 1:30 P.M.

Motion by Meltz, seconded by Zemlicka to approve the Memorandum of Understanding with West Bend Library Outreach, voice vote, motion carried.

No action taken on the 2023 Library Budget.

OLD BUSINESS

No action taken on the Library Funds/Capital Outlay/Investments; noted that the Capital Outlay fund has \$147,408.76.

Trustee Training video, Board Self Evaluation, was watched and discussed.

Next meeting date July 11, 2022 at 1:30 p.m.

Motion by Radeztsky, seconded by Martin to adjourn at 2:38 p.m.

Tammy Butz
Village Clerk