

Village of Kewaskum
Library Board
Meeting Minutes
July 11, 2022, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Council Room, 204 First Street.

Committee Members Present: Meltz, Martin, Westphal, Hesse, and Zemlicka

Excused Absent: Mayer and Radeztsky

Staff Members Present: Kreis

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Martin, seconded by Westphal to approve the June 13, 2022 minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Martin, seconded by Zemlicka to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through June 2022.

REPORTS

LIBRARY

Circulation – Circulation is up 2.1% overall, 17 new cards issued and A to Z, Hoopla and Ancestry usage continue to rise.

Monarch System – Next meeting is July 14th in 2022. Two-step authentication will be required by 3 staff members with e-mails.

Director's Report – Kreis provided her report:

- Washington County Libraries will be at the Washington County Fair
- Technical Services staff going back to 16 hours/week
- Website was down for 2 weeks, has been repaired
- New circulation scanner purchased
- Summer programming – Kohl's canceled, kit provided instead; 84,000 minutes read this summer, 237 registered; Picnic at Kiwanis park on August 5th
- Fuel it Forward \$500 donation received
- Continuing education Tech Days will be online I September
- WLA will meet in Lake Geneva in November
- Copier lease ends in January; 3 quotes to be acquired
- Trustee Training Week is August 22-26

VILLAGE BOARD – Martin provided an update on Village Board activities

SCHOOL DISTRICT – no report

CHAMBER OF COMMERCE – Zemlicka report on the 125th post discussion and noted that weather negatively impacted Party on the Pavement

COMMUNITY INVESTMENT COMMITTEE – Martin advised that the next meeting is scheduled for June 28, 2022.

NEW BUSINESS

Motion by Meltz, seconded by Zemlicka to close the Tessar Westbury CD and invest with Ehlers, voice vote, motion carried.

Motion by Martin, seconded by Hesse to approve the Circulation Policy, voice vote, motion carried.

OLD BUSINESS

Discussion only on 2023 Library Budget.

Trustee Training video, Succession Planning and New Board Orientation, was watched and discussed.

Next meeting date August 8, 2022 at 1:30 p.m.

Motion by Martin, seconded by Westphal to adjourn at 2:31 p.m.

Tammy Butz
Village Clerk