

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Council Room, 204 First Street.

Committee Members Present: Meltz, Martin, Hesse, Westphal, Radeztsky, Mayer and Zemlicka

Staff Members Present: Kreis, Gitter and Theisen

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Zemlicka, seconded by Martin to approve the October 10, 2022 minutes, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Martin, seconded by Radeztsky to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through October 2022.

REPORTS

LIBRARY

Circulation – Physical circulation is down, electronic circulation is up.

Monarch System – Kreis provided an update on the Monarch System.

Director's Report – Kreis provided her report:

- Library Circulation Assistant position filled
- Made \$94 from the book sale
- Adding digital books for children
- Meeting with Creative Bug
- Cookie Hunt & Parade Update
- Update on programs

VILLAGE BOARD – Martin provided an update on Village Board activities.

SCHOOL DISTRICT – Mayer provided an update on Battle of the Books throughout the Schools.

CHAMBER OF COMMERCE – Zemlicka reported on Chamber activities including the Vendor Show, Christmas Parade, which has 28 entries and the Cookie Hunt which has over 30 stops, the Wine Walk and Party on the Pavement.

COMMUNITY INVESTMENT COMMITTEE- no report.

NEW BUSINESS

Discussion was had on bringing the Library Board and Village Board together for a special meeting/workshop to discuss future building plans. No action taken.

Printing and copying fees for 2023 will be changing for 2023; Motion by Meltz, seconded by Zemlicka to adjust black and white copies to 15 cents per copy and color 50 cents per copy, beginning January 1st, 2023. Motion carried.

Internet Use Policy; Motion by Martin, seconded by Mayer to update the Internet Use Policy.

Village of Kewaskum
Library Board
Meeting Minutes
November 14, 2022, 1:30 P.M.

Closed dates for 2023; Motion by Meltz, seconded by Martin to accept potential closed dates for 2023.

OLD BUSINESS

None.

Next meeting date December 12, 2022 at 1:30 p.m.

Motion by Martin, seconded by Mayer to adjourn at 2:31 P.M.

Tocarra Theisen
Deputy Village Clerk