

Village of Kewaskum
Library Board
Meeting Minutes
December 12, 2022, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Council Room, 204 First Street.

Committee Members Present: Meltz, Martin, Hesse, Westphal, Radeztsky, Mayer and Zemlicka

Staff Members Present: Kreis, Gitter and Theisen

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion by Mayer, seconded by Martin to approve the November 14, 2022 minutes, voice vote, motion carried.

Motion by Zemlicka to amend November 14, 2022 minutes to reflect that the majority of the Library Board is in favor of the Library petition, voice vote, motion carried.

PUBLIC INPUT – none

FINANCIAL

Approval of Bills – Motion by Martin, seconded by Zemlicka to approve payment of bills, voice vote, motion carried.

Budget Review – Kreis reviewed the budget summary through November 2022; a percentage column was added to the budget report. It was also noted that a \$200 donation was made to the Library.

REPORTS

LIBRARY

Circulation – Physical circulation is down, electronic circulation is up.

Monarch System – Kreis provided an update on the Monarch System.

Director's Report – Kreis provided her report:

- Megan Ogi started November 29, 2022
- Kim Kluge will be working 30 hours per week beginning 2023; would like to be full-time
- Digital Resource Update: Read along children's books, Creative Bug, Universal Class
- Cookie Hunt review
- Winter Program Brochure
- New Welcome Brochure printed
- AT&T installing new circuit

VILLAGE BOARD – Martin provided an update on Village Board activities; new Village Treasurer, new tax exempt approved for Library approved budget, \$16,000 removed from Library budget moved to Department of Public Works, meeting with Village Board and Library Board discussed.

SCHOOL DISTRICT – Mayer provided an update on Christmas Break and the 3rd through 5th grade Library demonstration.

CHAMBER OF COMMERCE – Zemlicka reported on Chamber activities including the success of the of the Cookie Hunt, the Wine Walk, and the Fraud program put on Westbury Bank and the Kewaskum Police Department in February, 2023.

COMMUNITY INVESTMENT COMMITTEE- no report.

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NEW BUSINESS

Discussion was had on the Collection Development Policy, the Reconsideration of Materials Policy and the Exhibits and Display Policy. Action will be taken up at the next meeting.

OLD BUSINESS

None.

Next meeting date January 9at 1:30 p.m.

Motion by Zemlicka, seconded by Westphal to adjourn at 2:17 P.M.

Tocarra Theisen
Deputy Village Clerk