

Kewaskum Public Library
Reconsideration of Materials Policy

Kewaskum Public Library Mission Statement

The Village of Kewaskum Public Library is a strong community partner providing programs and services that bring people together, foster creativity, and encourage lifelong learning through access to information, knowledge and ideas.

In its selection of materials, programs, art, and exhibits, the Kewaskum Public Library endorses the Library Bill of Rights and the Freedom to Read Statement, and the Equity, Diversity, Inclusion Interpretation of the Library Bill of Rights as adopted by the American Library Association. Additionally, the Library endorses ALA's interpretation of the Library Bill of Rights as it applies to library programs, exhibit spaces, art, and displays. The United States Constitution requires a procedure designed to focus searchingly on challenged expression before it can be suppressed. Therefore, any attempt, be it legal or extralegal, to regulate or suppress materials in libraries must be closely scrutinized to the end that protected expression is not diminished.

To request that material or programs be considered for exclusion or removal from the library, a patron must do the following:

1. Be a resident of the Village of Kewaskum OR a non-librariated area of Washington County, Wisconsin. Residents' taxes from these areas pay for the materials held by the library; therefore, only residents may request that a material be reconsidered.
2. Be a Kewaskum Public Library card holder.
3. Have either read the material, or seen/heard the program, in its entirety.
4. Have reviewed the Kewaskum Public Library Collection Development Policy, Exhibits and Display Policy AND the Library Bill of Rights.
5. Complete the Kewaskum Public Library "Request for Materials Reconsideration" form. Only completed forms will be reviewed by the library. The library does not respond to anonymous phone calls, rumors, or voiced concerns according to the reconsideration process; however, alternative formats to the form will be made available upon reasonable request.
6. Individual titles will only be reviewed once every five years unless substantial content changes have been made.

If the nature of the concern applies to a perceived lack of material, programs, or exhibits on a given subject or point of view, a patron must do the following:

1. Be a resident of Washington County, Wisconsin. Residents' taxes pay for the materials held by the library; therefore, only residents may request that a material be considered.
2. Have searched the Monarch Catalog to verify that subject or interest area is not represented in our collection; have submitted a request for purchase, community program proposal, and/or items for the community bulletin board or exhibit space that were rejected despite alignment with the applicable policies.
3. Have reviewed the Kewaskum Public Library Collection Development Policy, Exhibits and Display Policy AND the Library Bill of Rights.
4. Complete the Kewaskum Public Library "Request for Materials Reconsideration" form. Only completed forms will be reviewed by the library. The library does not respond to anonymous phone calls, rumors, or voiced concerns according to the reconsideration process; however, alternative formats to the form will be made available upon reasonable request.

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Complaints will be considered by the Library Director who will make the decision regarding the request. The Library Director will notify the patron of the decision.

If the patron is not satisfied with the response, the patron may appeal to the Library Board. The Library Board will make the final decision regarding the request. The Library Director will inform the patron of the decision. Content under reconsideration will remain accessible in the library until a determination has been made.

No duly selected materials, programs, or exhibits whose appropriateness is challenged shall be removed from the library except upon the decision of the Library Director, or upon formal action of the Library Board when an appeal is made.

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REQUEST FOR MATERIALS RECONSIDERATION

The trustees of Kewaskum Public Library have established a collection development policy and a procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the Library Director.

Kewaskum Public Library
ATTN: Library Director
206 First Street / PO Box 38
Kewaskum, WI 53040

Date _____
Name _____
Address _____
City _____ State/Zip _____
Phone _____ Email _____

Do you represent yourself? ____ Or an organization? ____
Name of Organization _____

Reviewed applicable Kewaskum Public Library Policies (Collection Development Policy, Exhibits and Displays Policy) yes ____ no ____

Reviewed the ALA Library Bill of Rights and Freedom to Read/View Statement yes ____ no ____

1. Resource on which you are commenting (one form per item):

Book ____ Movie ____ Magazine ____ Audio Recording ____
Digital Resource ____ Game ____ Newspaper ____ Other ____

Title _____

Author/Producer _____

2. What brought this resource to your attention? _____

3. Have you examined the entire resource? If not, what sections did you review? _____

4. What concerns you about the resource? Cite pages if applicable. _____

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5. What do you think the purpose of this work is?
6. What do you feel might result from reading viewing, or listening to this material?
7. What is good about this material?
8. Have you read any professional reviews of this work? If so, please list names of critics and sources of reviews?
9. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic? Please list titles and authors.
10. What action are you requesting the library to consider?