

**Village of Kewaskum**  
**Library Board**  
**Meeting Minutes**  
February 13, 2023, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Municipal Building Council Room, 204 First Street.

Committee Members Present: Meltz, Martin, Hesse, Westphal, Mayer and Zemlicka Absent: Radetzky  
Staff Members Present: Kreis, Gitter and Theisen

Meeting was called to order by Teresa Meltz at 1:30 p.m., followed by roll call.

Motion made by Meltz, seconded by Martin to suspend rules and hear “New Business” first. Voice vote, motion carried.

**APPROVE MINUTES OF JANUARY 9, 2023 – 130PM**

Motion by Mayer, seconded by Zemlicka to approve the January 9, 2023 (130PM) minutes. Voice vote, motion carried.

**APPROVE MINUTES OF JANUARY 9, 2023 – 4PM**

Motion by Meltz, seconded by Zemlicka to amend the minutes of the January 9, 2023 (4PM) by removing the body of the minutes in its entirety and replace with “discussion only on shared facilities”. Voice vote, motion carried. – *Minutes will go to Village Board for approval of amendment request by the Library Board.*

**PUBLIC INPUT** – none

**FINANCIALS**

**Approval of Bills** – Motion by Martin, seconded by Westphal to approve the payment of bills. Voice vote, motion carried.

**Budget Review** – Kreis reviewed.

**REPORTS**

**LIBRARY**

**Circulation** – Kreis reported on the January circulation numbers.

**Monarch System** – Kreis provided an update on the Monarch System.

**Director’s Report** – Kreis provided her report, including program updates.

**VILLAGE BOARD** – Martin updated on prior Board meetings.

**SCHOOL DISTRICT** – Mayer gave an update on the School District.

**CHAMBER OF COMMERCE** – Zemlicka reported that there was no meeting.

**COMMUNITY INVESTMENT COMMITTEE** – Martin updated on the recent CIC meeting.

**NEW BUSINESS**

**Presentation on Shared Facilities sites by Adam Gitter** – Motion by Zemlicka, seconded by Meltz to have the Library Board recommend to the Village Board to continue pursuing PNC Bank location. Voice vote, motion carried.

**Strategic Visioning Session with Paul Roback (UW-Extension)** – no action.

**2022 Annual Report** – Motion by Martin, seconded by Meltz to approve the 2022 Annual Report. Voice vote, motion carried.

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**OLD BUSINESS** – none

Next meeting date March 13, at 1:30 p.m.

Motion by Zemlicka, seconded by Mayer to adjourn at 3:27 P.M.

Tocarra Theisen  
Deputy Village Clerk