

**Village of Kewaskum**  
**Library Board**  
**Meeting Minutes**  
July 10 2023, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at The Village of Kewaskum Community Room at 204 First St.

Committee Members Present: Hesse, Parse, Chambers, Westphal and Zemlicka. Excused: Mayer and Radeztsky

Staff Members Present: Kreis, Gitter and Theisen

Meeting was called to order by Hesse at 1:30 p.m., followed by roll call.

**APPROVE MINUTES OF JUNE, 2023**

Motion by Zemlicka, seconded by Parse to approve the June 12, 2023 minutes. Voice vote, motion carried.

**PUBLIC INPUT** – None

**FINANCIALS**

**Approval of Bills** – Motion by Parse, seconded by Westphal to approve the payment of bills. Voice vote, motion carried.

**Budget Review** – Kreis reviewed.

**REPORTS**

**LIBRARY**

**Circulation** – Kreis reported on the June circulation numbers.

**Monarch System** – Kreis provided an update on the Monarch System.

**Director's Report** – Kreis provided her report, which included summer program updates.

**VILLAGE BOARD** – No Report

**ECONOMIC DEVELOPMENT/ADVISORY COMMITTEE** - No Report

**SCHOOL DISTRICT** – No Report

**KEWASKUM PUBLIC LIBRARY FOUNDATION, INC.** – Kreis reported that there is now a donate button on their Facebook page. They are always looking for members.

**NEW BUSINESS**

Motion by Zemlicka, seconded by Parse to approve the Circulation Policy (Effective September 1, 2023). Voice vote, motion carried.

Motion by Parse, seconded by Chambers to approve the Library of Things Policy (Effective immediately). Voice vote, motion carried.

2024 Budget – Discussion only (no action taken).

**CLOSED SESSION**

Motion by Zemlicka, seconded by Parse to convene into closed session at 2:07 p.m. pursuant to Section 19.85 (1) (e) Wis. Stats. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require closed session. Specifically, to be discussed is Shared Facilities, followed by roll call.

Next Meeting Date August 14, 2023 at 1:30 p.m.

**Village of Kewaskum**

**Library Board**

**Meeting Minutes**

July 10 2023, 1:30 P.M.

Motion by Hesse, seconded by Parse to adjourn at 2:57 P.M.

Tocarra Theisen

Deputy Village Clerk