

Village of Kewaskum
Library Board
Meeting Minutes
October 09, 2023, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at The Village of Kewaskum Community Room at 204 First St.

Committee Members Present: Chambers, Hesse, Parse, Mayer, Radeztsky, Westphal, and Zemlicka

Staff Members Present: Kreis and Theisen

Meeting was called to order by Hesse at 1:30 p.m., followed by roll call.

APPROVE MINUTES OF SEPTEMBER 11, 2023

Motion by Radeztsky, seconded by Parse to approve the September 11, 2023 minutes. Voice vote, motion carried.

PUBLIC INPUT – None

FINANCIALS

Review Bills – Kreis reviewed.

Budget Review – Kreis reviewed.

REPORTS

LIBRARY

Circulation – Kreis reported on year to date numbers.

Monarch System – Kreis provided an update on the Monarch System.

Director's Report – Kreis provided her report.

VILLAGE BOARD – No Report

ECONOMIC DEVELOPMENT/ADVISORY COMMITTEE - No Report

SCHOOL DISTRICT – Mayer provided an update on Battle of the Books and Homecoming.

KEWASKUM PUBLIC LIBRARY FOUNDATION, INC. – Kreis reported that the website has been posted to the Library website along with a donation button.

NEW BUSINESS

Building Project (discussion only) – No action taken.

Closed Dates 2024 (possible action) – Motion by Zemlicka, seconded by Chambers to approve 2024 closure dates. Voice vote, motion carried.

Trustee Training Week (discussion only) – No action taken.

OLD BUSINESS

2024 Library Budget Amended (possible action) – Motion by Zemlicka, seconded by Parse to amend the 2024 Library Budget. Voice vote, motion carried.

Connie Zemlicka left at 2:27 P.M.

Motion to convene into Closed Session as follows (roll call vote required) – Motion by Hesse, seconded by Parse to convene into closed session at 2:27 P.M. pursuant to WI Statue 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed is

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the Director's performance evaluation. Present in Closed Session will be the Library Board and Library Director. Roll call vote: Chambers – aye, Hesse – aye, Parse - aye, Mayer – aye, Radeztsky – aye, Westphal - aye, (6-0) Excused: Zemlicka. Motion carried.

Motion to convene into Open Session pursuant to Section 19.85(2) Wis. Stats to act on items from Closed Session (possible action) – Motion by Hesse, seconded by Parse to convene into Open Session at 2:53 P.M. Roll call vote: Chambers – aye, Hesse – aye, Parse - aye, Mayer – aye, Radeztsky – aye, Westphal - aye, (6-0) Excused: Zemlicka. Motion carried.

Discussion on Director's performance evaluation (possible action) – Motion by Parse, seconded by Mayer to approve the library director salary at a cost of living increase of 3 percent and no change in the matrix. Voice vote, motion carried.

Next Meeting Date: Monday, November 13, 2023 at 1:30 p.m.

Motion by Chambers, seconded by Parse to adjourn at 2:54 P.M.

Tocarra Theisen
Deputy Village Clerk