

Village of Kewaskum
Library Board
Meeting Minutes
November 13, 2023, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at The Village of Kewaskum Community Room at 204 First St.

Committee Members Present: Chambers, Hesse, Parse, Mayer, Radetzsky, Westphal, and Zemlicka

Staff Members Present: Gitter, Kreis and Theisen

Meeting was called to order by Hesse at 1:30 p.m., followed by roll call.

APPROVE MINUTES OF OCTOBER 9, 2023

Motion by Parse, seconded by Chambers to approve the October 9, 2023 minutes. Voice vote, motion carried.

PUBLIC INPUT – None

FINANCIALS

Review Bills – Kreis reviewed.

Budget Review – Kreis reviewed.

REPORTS

LIBRARY

Circulation – Kreis reported on year to date numbers.

Monarch System – Kreis provided an update on the Monarch System.

Director's Report – Kreis provided her report.

VILLAGE BOARD – Parse gave an update on budgets and facilities.

ECONOMIC DEVELOPMENT/ADVISORY COMMITTEE - No Report

SCHOOL DISTRICT – Mayer provided an update on upcoming holidays and Battle of the Books.

KEWASKUM PUBLIC LIBRARY FOUNDATION, INC. – Zemlicka provided an update on donations.

NEW BUSINESS

Fundraising (possible action) – Motion by Mayer, seconded by Chambers to have the Library Director and Library Board President assist the Kewaskum Public Library Foundation with fundraising. Voice vote, motion carried.

Code of Conduct Policy (possible action) – Motion by Zemlicka, seconded by Radetzsky to approve the updates to the Code of Conduct Policy. Voice vote, motion carried.

Emergency Closing Policy (discussion only) – Motion by Chambers, seconded by Zemlicka to approve the updates to the Emergency Closing Policy. Voice vote, motion carried.

OLD BUSINESS

Building Project (discussion only) – Gitter provided an update.

Next Meeting Date: Monday, December 11, 2023 at 1:30 p.m.

Motion by Parse to adjourn at 2:39 p.m.

Tocarra Theisen
Deputy Village Clerk

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