

Village of Kewaskum
Library Board
Meeting Minutes
December 11, 2023, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at The PNC Bank Building at 1225 Fond Du Lac Ave. and Village of Kewaskum Council Room at 204 First St.

Committee Members Present: Chambers, Hesse, Parse, Mayer, Radeztsky, Westphal, and Zemlicka
Staff Members Present: Gitter and Kreis. Others present: Kim Kluge, Margaret McFadden and Jessica Trunkel.

Meeting was called to order by Hesse at 1:32 p.m., followed by roll call.

Bank building facility tour – no action taken

Recess upon conclusion of tour at 2:01 p.m.

Reconvened at the Municipal Building Council Room, 204 First St. at 2:11 p.m.

APPROVE MINUTES OF NOVEMBER 13, 2023

Motion by Zemlicka, seconded by Parse to approve the November 13, 2023 minutes. Voice vote, motion carried.

PUBLIC INPUT – None

FINANCIALS

Review Bills – Kreis reviewed.

Budget Review – Kreis reviewed.

REPORTS

LIBRARY

Circulation – Kreis reported on year to date numbers.

Monarch System – Kreis provided an update on the Monarch System. Next Director's Council is Thursday, December 14 in Beaver Dam.

Director's Report – Kreis provided her report.

VILLAGE BOARD – No report.

SCHOOL DISTRICT – Mayer provided an update on upcoming holidays and bills regarding libraries in Wisconsin Legislature.

KEWASKUM PUBLIC LIBRARY FOUNDATION, INC. – Zemlicka and Kreis provided an update on donations and fundraising activities.

NEW BUSINESS

Fundraising (possible action) – Motion by Parse, seconded by Westphal use funds from the Ehler's account necessary to purchase the building less matching funds from the village. Voice vote, motion carried.

OLD BUSINESS

Building Project (possible action) – Updates were provided, no action was taken.

December 11, 2023, 1:30 P.M.

Motion to convene into Closed Session as follows (roll call vote required) – Motion by Zemlicka, seconded by Parse to convene into closed session at 2:46 P.M. pursuant to WI Statue 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed is the Director’s performance evaluation data. Present in Closed Session will be the Library Board and Library Director. Roll call vote: Hesse – aye, Parse - aye, Mayer – aye, Radeztsky – aye, Chambers – aye, Westphal - aye, Zemlicka – aye. (7-0) Motion carried.

Motion to convene into Open Session pursuant to Section 19.85(2) Wis. Stats to act on items from Closed Session (possible action) – Motion by Chambers, seconded by Radeztsky to convene into Open Session at 3:22 P.M. Roll call vote: Hesse – aye, Parse - aye, Mayer – aye, Radeztsky – aye, Chambers – aye, Westphal - aye, Zemlicka – aye. (7-0) Motion carried.

Discussion on Director’s performance evaluation data (possible action) – No action taken.

Next Meeting Date: Monday, January 8, 2024 at 1:30 p.m.

Motion by Hesse to adjourn at 3:24 p.m.

Lori Kreis
Library Director